

## **PRISON TOUR GUIDE PART-TIME (May- October, appx. 18 hrs. per week)**

Want to work at the Historic Old Joliet Prison? Now's your chance! The **Joliet Area Historical Museum and Old Joliet Prison Historic Site** seek an enthusiastic, resourceful, and reliable individual to serve as a **Temporary Prison Tour Guide**. The Museum property is owned by the City of Joliet. Background check required.

### **Position Summary:**

You will work in many areas of the Old Joliet Prison including the front desk, gift shop, and of course the entire prison grounds where tours are given. No two days are alike! This position does require a lot of time spent outdoors in various weather conditions, but you get to meet people from all over the world. Hours will typically be during the day and early evening hours, although some night-time hours will be required for certain tours.

### **The Successful Applicant Will:**

- Be able to quickly adapt to new situations
- Have ability to remain standing and walking on uneven ground for long periods of time (up to 90 minutes for general tours)
- Be able to tolerate various weather conditions (majority of the work is outside)
- Work well in a team environment
- Exhibit a professional and friendly demeanor (as you will be interacting with guests from all over the world)
- Comfortable speaking in front of large groups
- Able to lift up to 20lbs
- Possess an affinity for the Museum's mission and maintain mutual professional conduct with co-workers and all Museum stakeholders, commensurate with the Museum's reputation as a visible, inclusive community cultural arts institution
- Assist other Museum staff as directed/requested as hourly requirements allow

### **Desired Qualifications:**

- Verifiable experience in customer service and/or retail field
- Multi-lingual is a plus (especially Spanish)

***Please submit your resume, 2 references, and any other pertinent application material to:***

**Mike Brick - Deputy Director**     [m.brick@jolietmuseum.org](mailto:m.brick@jolietmuseum.org) (815) 723-5201 ext. 7213