

## **Collections Fee Schedule**

#### Research

The Joliet Area Historical Museum offers a research service for those unable to do so in person. Requests are subject to an hourly research fee, with a one hour minimum. Current fees are \$20.00 per hour for museum members and \$25.00 per hour for non-members. Results of the search are provided digitally, and subject to current copy fees.

## Scanning, Copy, and Shipping Fees

Reproduction is based on the condition of an item. The museum staff reserves the right to not duplicate an item deemed too fragile. Scanning and photocopying is performed by museum staff at the rate of \$0.25 per page. If photocopies are requested they will be delivered via USPS. All postage fees are based off of current USPS fees.

# **Photograph Use Fees**

Collection photographs may be used for individual, private business, publications, etc. Usage of photographs is contingent on signing a Photo Use Agreement and paying the appropriate fee. Photographs will be shared via filesharing once the agreement and fees have been received.

	In-State:	Out-of-State:
For-profit, private businesses, and individuals	\$20.00	\$25.00
Non-profit	\$10.00	\$15.00

When publishing photographs credit must be given to the Joliet Area Historical Museum. If published in a written work please use the following citation: [Name of Collection], Joliet Area Historical Museum.

### **Research Request**

To make a research request please contact the curator, Steven Wright, at s.wright@jolietmuseum.org or (815) 723-5201 ext. 7214. All research fees must be paid before images will be released. Payment is possible by credit card over the phone or by check.